



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

PUBLIC MEETING MINUTES:	Committee of Dietetics and Nutrition
MEETING DATE AND TIME:	Wednesday, January 17, 2007 at 2:30 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , first floor of the Cannon Building
MINUTES APPROVED:	Monday, May 14, 2007

MEMBERS PRESENT

Tracey Sinibaldi, C.D.N., Chair, Presiding
Sharon Collison, C.D.N., Vice Chair
Marjorie Ressler, Public Member, Secretary
Genalda Cornwell, Public Member
Mary Trotter, C.D.N.

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Abby Adams, Deputy Attorney General
Mariah Krass, Administrative Specialist III
James Collins, Director, Division of Professional Regulation
Sam Nickerson, Investigative Supervisor, Division of Professional Regulation

MEMBERS ABSENT

None

ALSO PRESENT

Michell Fullmer

CALL TO ORDER

Ms. Sinibaldi called the meeting to order at 2:43 p.m.

REVIEW OF MINUTES

The Committee reviewed the minutes of the December 6, 2006 meeting. Ms. Ressler made a motion to approve the minutes as presented, seconded by Ms. Trotter. The motion was unanimously carried.

UNFINISHED BUSINESS

Licensure Bill Review

The Committee reviewed the corrected licensure bill presented by Ms. Fullmer from the Delaware Dietetic Association. The Committee made various recommendations to the association on the licensure bill. The association is planning on incorporating these changes and presenting this bill in January 2007.

Draft of Rules and Regulation Changes for Online Renewal and Adjustment of Renewal

Ms. Collison made a motion to approve the rules and regulation changes, seconded by Ms. Trotter. The motion was unanimously carried. The Committee will have a hearing on the rules and regulation changes at the next scheduled Board meeting.

NEW BUSINESS

Annual Investigative Report/Strategic Planning Briefing

Mr. Collins conducted a strategic planning briefing and encouraged the Committee to incorporate strategic planning at their meetings.

Mr. Nickerson conducted the annual investigative report briefing.

Review of Applications

Ms. Collison made a motion, seconded by Ms. Cornwell to **approve** certification of Linda Cryer. The motion was carried unanimously.

Ms. Collison made a motion, seconded by Ms. Trotter to **approve** certification of Emily Moore. The motion was carried unanimously.

Ms. Collison made a motion, seconded by Ms. Ressler to **approve** certification of Daniele Munford. The motion was carried unanimously.

Ms. Ressler made a motion, seconded by Ms. Collison to **table** certification of An-Chian Chen pending clarification of the courses taken to satisfy the requirement of Rule 1.5 of the Committee's Rules and Regulations. A letter will be forwarded accordingly. The motion was carried unanimously.

Other Business Before the Committee (for discussion only)

There was no other business before the committee.

Public Comment

There was no public comment at this meeting.

Next Scheduled Meeting

The next meeting will be held on Wednesday, April 18, 2007 at 2:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

There being no further business, Ms. Cornwell made a motion, seconded by Ms. Ressler to adjourn the meeting. The motion was unanimously carried. The meeting adjourned at 4:33 p.m.

Respectfully submitted,

Mariah Krass
Administrative Specialist III